

Water Commission Regular Meeting
March 17,2021

Attendance: Bill Robinson (Chair), Christy Huddle, Chris Styer, Barbara Humes (recording), Deb Kelly
Guest: Tanner Haid, WV Rivers

The meeting was called to order at 7:02 p.m. by Bill Robinson.

Congratulations were extended to Shaun Veney for becoming a Class 1 water utility operator

Billing insert for next month: Safe water annual report.

The agenda was revised to move the guest speaker, Tanner Haid, to be next. He spoke on the local projects of the Safe Water WV Program. He described participating in the Source Water Protection Community inaugural program. Four standards would have to be met. Money is currently set aside to support our involvement by WV Rivers. Activities would take place in the watershed. It would be a partnership between the utility and the wider community. Christy volunteered to get ideas and questions and to work with Tanner and Bill.

Water Clerk Report – Not available

Water Superintendent Report:

- Water loss 14%
- Major leaks repaired.
- Shaun Veney passed the Class I Operators exam.
- The next activity under the long range Water Works plan is to get bids for removing the 12” ductile pipe out of the Elks Run and relocating it across NPS property.
- There is a new temporary employee to help out at the plant.
- Summarized the activities for the closing of the Water System Improvement Project USDA loan.
- Radio Read meter update: Chris is gathering data from two suppliers: Neptune and Sensus. Sensus is affiliated with Xylem. The Water Works will have to select one of them to do the job.
- The annual fee has been paid for Hydrosphere.

Financials:

Revision 2 for FY 2021: Deb Kelly explained the revised budget including line items that were reduced and those that were added. The net change involved \$25,650.

Christy moved to approve the revisions to the current fiscal year budget as presented. Bill seconded. Approved.

Comment from Facebook asked about providing more information to the public about our water system improvement project and rates. Christy described the multiple methods that we have used so far to involve public awareness with our water project.

Deb Kelly reviewed the financials for this month. Our expenses are within the budgeted range.

Truck: Waiting for the bank to process the loan.

Source Water Protection:

Grant: DHHR: All papers have been signed.

Christy reported that the SWWP update will be a truncated version this year.

Water System Improvement Project

Alvarez construction will video the plant site on Friday March 19. Work will start in April.

Christy is working with the Tourism Development to put up a sign announcing the project near the entrance to Bolivar.

Staffing

Advertising the OIT position: The content of the ad was proposed. Christy moved to advertise on Facebook for the OIT position for 7 days. Ask Kevin Carden to post. Bill seconded. Approved.

Commission policies and Rules of Procedures of the Commission. Christy discussed having a document that defines what the role and responsibilities of the commissioners are. Action is tabled until Christy will draft.

Motion to go into executive session at 8:00 p.m. by Bill. Seconded by Christy under authority of 6-9A-4(b)(2)(A) Employee pay matters.

Out of executive session at 8:35 p.m.

Christy moved to increase the pay for Shaun Veney who received his Class I operators license to \$17 per hour retroactive to March 10, 2021. Bill seconded. Passed unanimously.

Public comment: Is there a way to be able to watch proceedings via Zoom? We are moving in that direction.

Christy moved to adjourn. Bill seconded.

Meeting adjourned at 8:40 p.m.

Notes submitted by Barbara Humes

