

Harpers Ferry Water Commission

Town Hall

July 15, 2020

7:01 PM

Participants

Christy Huddle, Chair; Laurel Drake; Barbara Humes, Council Liaison; Bill Robinson (recording)

Also Present

Angela Cummings, Water Clerk, Deb Kelly, and Brandon Chuvalas

Call to Order

The meeting was called to order by Chair Christy Huddle at 7:03 PM.

Approval of Prior Minutes

Minutes for May 2020 approved, motion by Laurel Drake, seconded by Christy Huddle

Minutes for June 2020 approved, motion by Bill Robinson, seconded by Christy Huddle

Minutes for June 26 Special Meeting approved, motion by Laurel Drake, seconded by Christy Huddle

Minutes for July 8, 2020 Special Meeting approved, motion by Laurel Drake, seconded by Christy Huddle

Next Meeting Date

August 19, 2020

Water Clerk Report

No cutoffs, due to suspension of cutoffs and penalties for COVID-19.

Discussion of compiling a report of monies that could have been collected but were not due to the suspension of penalties, for purposes of potentially recouping these losses via state and/or federal COVID relief funds.

Discussion of language for monthly billing insert and letters to delinquent accounts regarding the utility's resumption of normal billing operations, providing notice of resumption of both penalties and shut-offs for non-payment.

Water Superintendent's Report

Brandon reported a 44% water loss, and identified a major leak on Church street that has remained elusive, and that all backflow prevention has been done with the exception of one business.

Financial

No financials, though Water Clerk salary adjustment reported approved by Town Council.

Water System Improvement Project

It appears that all but 3 properties will execute easement agreements.

Public Comment

[None]

Adjournment

Bill Robinson moved for adjournment, seconded by Laurel Drake, motion unanimously approved and meeting adjourned at 21:01 PM.