



# CORPORATION OF HARPERS FERRY

## Parks & Recreation Commission

### MINUTES

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**Regular Meeting**

**Thursday, March 7, 2019**

**4:00 p.m.**

**Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425**

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The meeting was called to order by Pat Morse at 4:15 pm. In attendance were Pat Morse, Chair and Rachel VanMetre.

Approval of minutes: The Commission reviewed and approved the meeting minutes for the months of August 2018 – February, 2019. Pat will forward to the Recorder for uploading to the Town web site.

Discussion and action on date/time change for meetings: The Commission voted anomalously to change the day of the month and time of meetings going forward. Effective April, 2019, monthly meetings will be on the first Monday of the month at 12 noon; Town Hall conference room.

Discussion and action on setting the 2019 Annual Events: The following events were approved for 2019. Additional events may be scheduled.

- April – Easter Egg Hunt, April 20th located at the Gazebo
- Spring Splash (Beer & Wine Tasting), April 27th located at the Gazebo
- June – Music on the Ridge, June 1<sup>st</sup>, location TBA
- July---- Proposed Artist Weekend
- Sept-- Oktoberfest, date TBD
- Proposed Dinner Type Theater Event
- Oct----Art in the Park, October 19<sup>th</sup>
- Halloween Trick or Treat, October 31<sup>st</sup>
- Nov – Christmas Tree Lighting – Date TBD
- Dec--- Cookie Walk, December 14

Discussion and action on moving forward with a 'Spring Splash' event during the Flip Flop Festival:

- a. Pat to file for Beer and Wine License
- b. Discussion on music – piped in or live; may have both but in order to save funds may stay with piped in only.
- c. Vendors – 2 beer and 2 wine vendors; Mena's Pizza & Jefferson HS Gridiron Club for food service.
- d. P&R has chairs and tents; Pat to secure chairs from Park Service (Train Station)
- e. Need to order additional beer glasses and wine glasses
- f. Advertising – Rachel to work on flyer. Will post on social media, newspaper and get beer vendors to make banners
- g. Pat to order bathrooms

New Business - Open discussion: No new business.

Meeting adjourned at 5:30 pm