



CORPORATION OF HARPERS FERRY

Town Council

MINUTES

Special Meeting

Wednesday, 27 May 2020

5:00 p.m.

Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425 • VIA ZOOM

Called to order at 5:00 p.m. by Mayor Bishop. Due to the COVID-19 pandemic, this meeting was conducted through Zoom and live-streamed on social media, in compliance with the State's emergency guidance on the Open Governmental Meetings Act.

Member	Title	Status
Wayne Bishop	Mayor	Present
Kevin Carden	Recorder	Present
Barbara Humes	Councilmember	Present
Hardwick S. Johnson, Jr.	Councilmember	Present
Christian Pechuekonis	Councilmember	Present
Jay Premack	Councilmember	Present
Charlotte Thompson	Councilmember	Present

The agenda was approved as amended. Item 3 was stricken, as it will be addressed by the Office Operations Committee and brought to the next Town Council meeting for discussion and action. Item 2 was moved before item 1.

1. Task Force update, discussion, and action on path forward regarding parking, sanitation, and the limited opening of businesses in the Corporation of Harpers Ferry.

Jay Premack gave an overview of a dialogue he had with a representative from the Jefferson County Health Department regarding safety, security, and sanitary precautions during the reopening of the town while the Park is still closed. He suggested opening Shoreline Drive to traffic to alleviate the backup caused by drivers waiting to turn onto US 340 and to improve safety. Barbara Humes questioned whether the Town should be attempting to reopen in full at this time while COVID-19 is still a major health issue; she felt that the Town bears some responsibility for public health and safety. Kevin Carden reiterated the comments of others, that restrooms and hand-washing stations will need to be provided if the Park is not going to reopen restroom facilities, because visitors are going to come to Harpers Ferry regardless. Mr Carden also felt that parking, specifically illegal parking, may not have been enforced well enough this past weekend. Tyrone Brandyburg spoke about the safety

precautions and criteria the Park must meet for its employees before any of its facilities can be reopened, as well as some other concerns that were mentioned during this discussion. Mr Premack recommended surveying places throughout the town where cars have been parking that are not signed. It was pointed out that the sandwich board signage would benefit from a more refined and concise message about parking being strictly enforced, and to be updated as needed to reflect the availability, or lack thereof, of restrooms.

Main motion	Motion to gather financial information and options available, by 29 th May, on the cost of providing portable sanitation systems, with cleaning and other options. (ROLL CALL VOTE REQUESTED)
Main motion by	Christian Pechuekonis
Second – main motion	Charlotte Thompson
Amended motion	Motion to provide for approval of funding up to \$3,000 for immediate installation of portable sanitation systems, provided the vendor meets adequate requirements for sanitation and maintenance. (ROLL CALL VOTE REQUESTED)
Amended motion by	Jay Premack
Second – amended	Christian Pechuekonis
YES – amendment	Humes, Premack, Johnson, Pechuekonis, Carden, Bishop
NO – amendment	<i>none</i>
Note voting	Thompson (<i>call dropped</i>)
Result – amendment	MOTION APPROVED
Yes – main motion	Humes, Premack, Johnson, Pechuekonis, Carden, Bishop
No – main motion	<i>none</i>
Note voting	Thompson (<i>call dropped</i>)
Result – main motion	MOTION APPROVED

Mayor Bishop will work with the Police Department and the Park regarding closing the intersection of Shenandoah Street at US 340.

2. Discussion and action regarding FY 2021 Water Works budget.

Motion	Motion to approve FY 2021 Water Works budget. (ROLL CALL VOTE REQUESTED)
Motion by	Charlotte Thompson
Second	Barbara Humes
YES	Humes, Premack, Johnson, Thompson, Pechuekonis, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

~~3. Update on Town Hall administration staffing.~~

Motion to adjourn by Hardy Johnson, second by Jay Premack. Meeting adjourned at 6:09 p.m.

The above minutes are true and correct, as approved.

Mayor: _____ Date: _____

Recorder: _____ Date: _____