



# CORPORATION OF HARPERS FERRY

## Town Council

### MINUTES

**Special Meeting**

**Thursday, 19 November 2020**

**5:00 p.m.**

**Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425 • VIA ZOOM**

Called to order at 5:02 p.m. by Mayor Bishop. Due to the COVID-19 pandemic, this meeting was conducted through Zoom and live-streamed on social media, in compliance with the State's emergency guidance on the Open Governmental Meetings Act.

Member	Title	Status
Wayne Bishop	Mayor	Present
Kevin Carden	Recorder	Present
Barbara Humes	Councilmember	Present
Hardwick S. Johnson, Jr.	Councilmember	Absent
Christian Pechuekonis	Councilmember	Present
Jay Premack	Councilmember	Present
Nancy Singleton Case	Councilmember	Present

Also present was Town Attorney Kin Sayre.

**1. Discussion and action regarding maturing General Reserve Fund Certificate of Deposit.**

<b>Motion</b>	Motion that the Town Council approve the immediate closing of the Town's General Capital Reserve Fund Certificate of Deposit Account and use all funds to open a two-year certificate of deposit with an effective date of 20 November 2020. (ROLL CALL VOTE REQUESTED)
<b>Motion by</b>	Nancy Case
<b>Second</b>	Jay Premack
<b>YES</b>	Humes, Premack, Pechuekonis, Case, Carden, Bishop
<b>NO</b>	<i>None</i>
<b>Result</b>	<b>MOTION APPROVED</b>

**2. Discussion and action regarding signers for Corporation of Harpers Ferry's certificates of deposit and safe deposit boxes.**

<b>Motion</b>	Motion that the Town Council approves, with the Mayor executing a letter to the Bank of Charles Town, the removal of all authorized signers, with the exception of John Brown and Susan Waters, who are currently authorized signers, and adding
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	Wayne Bishop, Barbara Humes, and Nancy Case as authorized signers for the following four accounts: General Capital Reserve Fund CD, Corporation of Harpers Ferry CD, Safe Deposit Box for Drug Forfeiture, and the Safe Deposit Box for the Corporation of Harpers Ferry. (ROLL CALL VOTE REQUESTED)
<b>Motion by</b>	Nancy Case
<b>Second</b>	Jay Premack
<b>YES</b>	Humes, Premack, Pechuekonis, Case, Carden, Bishop
<b>NO</b>	<i>None</i>
<b>Result</b>	<b>MOTION APPROVED</b>

**3. Discussion and action regarding change to employee status for four Town employees.**

*This item was discussed in executive session.*

<b>Motion</b>	Motion that the Town Council approve the change of employment status, due to COVID-19 and effective immediately, of Larry Waters, Deb Kelly, and Patricia Morse to provisional, part-time employment status. The Town Council will meet by the end of the first quarter of 2021 to re-evaluate the employment status of these three individuals. (ROLL CALL VOTE REQUESTED)
<b>Motion by</b>	Nancy Case
<b>Second</b>	Jay Premack
<b>YES</b>	Humes, Premack, Pechuekonis, Case, Carden, Bishop
<b>NO</b>	<i>None</i>
<b>Result</b>	<b>MOTION APPROVED</b>

<b>Motion</b>	Motion to enter executive session, pursuant to WV Code § 6-9A-4(b)(2)(A) (for agenda item 3).
<b>Motion by</b>	Nancy Case
<b>Second</b>	Barbara Humes
<b>Result</b>	<b>MOTION APPROVED. Executive session began at 5:17 p.m.</b>

*The meeting returned to open session at 5:47 p.m.*

Motion to adjourn by Jay Premack, second by Christian Pechuekonis. Meeting adjourned at 5:50 p.m.

*The above minutes are true and correct, as approved.*

Mayor: \_\_\_\_\_ Date: \_\_\_\_\_

Recorder: \_\_\_\_\_ Date: \_\_\_\_\_