



CORPORATION OF HARPERS FERRY

Town Council

MINUTES

Regular Meeting

Monday, 9 November 2020

7:00 p.m.

Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425 • VIA ZOOM

Called to order at 7:00 p.m. by Mayor Bishop. Due to the COVID-19 pandemic, this meeting was conducted through Zoom and live-streamed on social media, in compliance with the State's emergency guidance on the Open Governmental Meetings Act.

Member	Title	Status
Wayne Bishop	Mayor	Present
Kevin Carden	Recorder	Present
Barbara Humes	Councilmember	Present
Hardwick S. Johnson, Jr.	Councilmember	Present
Christian Pechuekonis	Councilmember	Present
Jay Premack	Councilmember	Present
Charlotte Thompson	Councilmember	Present

The agenda was approved as amended. Items 4.c.ii. and 4.d.iv. were moved before item 4.a.

1. Mayor's announcements.

None.

2. Approval of minutes.

a. Regular Council meetings: 14 September 2020; 12 October 2020.

The minutes for 14 September and 12 October 2020 were approved as received.

b. Special Council meetings: 29 September 2020; 6 October 2020; 26 October 2020; 2 November 2020.

The minutes for 29 September 2020 were approved as amended. The minutes for 6 October, 26 October, and 2 November 2020 were approved as received.

3. Treasurer's reports and approvals.

a. Review and approval of financial reports: September 2020.

The September 2020 financial reports were approved as received.

b. Approval of invoices and purchases over \$500.

None.

4. Town reports.

a. Police Department.

i. Police report for the month of October 2020.

Chief Brown reported that for the month of October 2020, there were 131 incidents, 93 citations issued, 19 assists to other agencies, and zero accidents or call-outs.

b. Ordinance Compliance Officer.

i. Report for October 2020.

A written report for the month of October 2020 was submitted to the Council.

c. Budget and Finance Committee.

i. Discussion and action regarding Advantage Technology annual contract for FY 2021.

Motion	Motion to approve the Advantage Technology annual contract for FY 2021, Quote No. 15242, as submitted. (ROLL CALL VOTE REQUESTED)
Motion by	Jay Premack
Second	Christian Pechuekonis
YES	Humes, Premack, Pechuekonis, Johnson, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

ii. Discussion and action on 50th Annual Olde Tyme Christmas funding request.

Motion	Motion to approve \$9,516 from Line 906 Arts and Humanities for Olde Tyme Christmas as presented by the Merchants Association for performances and beautification; ownership and custody of the reusable lighting will be by the Corporation of Harpers Ferry.
Motion by	Jay Premack
Second	Nancy Case
YES	Humes, Premack, Pechuekonis, Johnson, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

iii. Discussion and action on 2020-21 snow removal contract.

Motion	Motion to approve and accept the bid of Cornerstone Lawn Services for snow removal under Budget Line Item 753 Snow Removal. (ROLL CALL VOTE REQUESTED)
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Motion by	Nancy Case
Second	Jay Premack
YES	Humes, Premack, Pechuekonis, Johnson, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

iv. Discussion and action to order, budget, and pay for survey of the Cambridge Street right-of-way.

Motion	Motion to approve up to \$1,000 for a survey to be conducted of the Cambridge Street right-of-way, that portion north of West Ridge Street. (ROLL CALL VOTE REQUESTED)
Motion by	Nancy Case
Second	Christian Pechuekonis
YES	Humes, Premack, Pechuekonis, Johnson, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

d. Water Department.

i. General report.

Christy Huddle reported that the USDA has given its approval to move forward with the bidding process for the water system improvement project. The sludge bagger has been installed at the water plant; once the sludge container is full, it will be taken to Pennsylvania for disposal. Water customers who may qualify for CARES Act funding have been sent information on how to apply. The new Operator-in-Training has begun his employment with the Water Works.

ii. Discussion and action on purchase of a gas plate compactor.

Motion	Motion to approve purchase of the gas plate compactor from Budget Line Item 620.6 Maintenance of Mains – Materials and Supplies. (ROLL CALL VOTE REQUESTED)
Motion by	Hardy Johnson
Second	Christian Pechuekonis
YES	Humes, Premack, Pechuekonis, Johnson, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

iii. Discussion and action on purchase of a generator for on-site repair work.

Motion	Motion to approve up to \$700 for purchase of a gas-powered generator from Budget Line Item 620.6 Maintenance of Mains – Materials and Supplies. (ROLL CALL VOTE REQUESTED)
Motion by	Barbara Humes

Second	Jay Premack
YES	Humes, Premack, Pechuekonis, Johnson, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

iv. Discussion and action on proposed Bond Ordinance as related to water improvement project (Ordinance 2020-03).

Attorney Cam Siegrist, of Bowles Rice, explained the procedure for passage of the proposed Bond Ordinance. Approval of this ordinance will require three readings, with public notices and a public hearing before the third. Mr Siegrist also provided an overview of the USDA loan requirements. Hoy Shingleton added that approval has been granted by the USDA to begin the bidding process.

Motion	Motion to suspend the Ordinance Review and Approval Procedure for the proposed Bond Ordinance. (ROLL CALL VOTE REQUESTED)
Motion by	Kevin Carden
Second	Barbara Humes
YES	Humes, Premack, Pechuekonis, Johnson, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

Motion	Motion to approve first reading of the Bond Ordinance. (ROLL CALL VOTE REQUESTED)
Motion by	Barbara Humes
Second	Hardy Johnson
YES	Humes, Premack, Johnson, Case, Carden, Bishop
NO	<i>none</i>
ABSTAIN	Pechuekonis
Result	MOTION APPROVED

5. Organizations / other reports.

None.

6. Unfinished business.

a. Update on Corporation of Harpers Ferry's response to the COVID-19 pandemic.

Christian Pechuekonis reported that the National Park Service restrooms in Lower Town are now open, though the ones at the train station are not. The portable toilets in Lower Town and near Town Hall have been left in place for the time being. A lawsuit has been filed for an injury that was allegedly received by a user of the facilities. Jay Premack

recommended that some of the portable toilets on Potomac Street be removed, but not all of them until at least until after the holidays.

7. New business.

a. Discussion and action on non-compliant speed limit signs posted on Town streets.

Motion	Motion to remove non-compliant speed control signs placed on Town streets. (ROLL CALL VOTE REQUESTED)
Motion by	Kevin Carden
Second	Christian Pechuekonis
YES	Humes, Carden
NO	Premack, Pechuekonis, Johnson, Case, Bishop
Result	MOTION FAILED

Motion to adjourn by Jay Premack, second by Barbara Humes. Meeting adjourned at 8:56 p.m.

The above minutes are true and correct, as approved.

Mayor: _____ Date: _____

Recorder: _____ Date: _____