



CORPORATION OF HARPERS FERRY

Town Council

MINUTES

Special Meeting

Wednesday, 5 August 2020

5:00 p.m.

Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425 • VIA ZOOM

Called to order at 5:01 p.m. by Mayor Bishop. Due to the COVID-19 pandemic, this meeting was conducted through Zoom and live-streamed on social media, in compliance with the State's emergency guidance on the Open Governmental Meetings Act.

Member	Title	Status
Wayne Bishop	Mayor	Present
Kevin Carden	Recorder	Present
Barbara Humes	Councilmember	Present
Hardwick S. Johnson, Jr.	Councilmember	Present
Christian Pechuekonis	Councilmember	Present
Jay Premack	Councilmember	Present
Nancy Singleton Case	Councilmember	Present

The agenda was approved as received.

1. Task Force update, discussion, and action on path forward regarding parking, sanitation, and the limited opening of businesses in the Corporation of Harpers Ferry.

Mayor Bishop presented a brief overview of COVID-19 cases in Jefferson County, West Virginia, surrounding counties, and the nation. Christian Pechuekonis and Larry Waters have been picking up trash left around town by visitors. Superintendent Brandyburg reported that the Park has entered Phase III of its reopening plan, including opening of the Cavalier Heights and other parking areas. Restrooms should be opening in the near future. Buses are not running at this time; that will happen in Phase IV.

2. Discussion and action on FY 2020 Budget Revision.

Motion	Motion to approve FY 2020 General Fund Budget Revision 3. (ROLL CALL VOTE REQUESTED)
Motion by	Christian Pechuekonis
Second	Barbara Humes
YES	Humes, Johnson, Pechuekonis, Premack, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

Motion	Motion to approve FY 2020 Coal Severance Budget Revision 1. (ROLL CALL VOTE REQUESTED)
Motion by	Christian Pechuekonis
Second	Barbara Humes
YES	Humes, Johnson, Pechuekonis, Premack, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

3. Discussion and action on FY 2021 Budget Revision 1.

The FY 2021 Budget will be presented for revision approval at a future meeting.

4. Discussion and action on Alpha Engineering's contracts for Cambridge Street projects.

Main motion	Motion to approve up to \$8,000 from Line 750 Capital Outlay – Streets from the FY 2021 budget for Alpha Engineering for a study of Cambridge Street stormwater runoff and street design to eliminate issues of property access and stormwater management to allow for a public bidding process on these projects to allow the Corporation of Harpers Ferry to make an informed decision in how to proceed. (ROLL CALL VOTE REQUESTED)
Main motion by	Jay Premack
Second – main motion	Hardy Johnson
Amended motion	Motion to amend by striking the words "to allow the Corporation of Harpers Ferry to make an informed decision in how to proceed". (ROLL CALL VOTE REQUESTED)
Amended motion by	Barbara Humes
Second – amended	Christian Pechuekonis
YES – amendment	Humes, Premack, Johnson, Pechuekonis, Case, Carden, Bishop
NO – amendment	<i>none</i>
Result – amendment	AMENDMENT APPROVED
Yes – main motion	Humes, Premack, Johnson, Pechuekonis, Case, Carden, Bishop
No – main motion	<i>none</i>
Result – main motion	MOTION APPROVED as amended

5. Discussion and action on purchase of additional office equipment.

Motion	Motion to approve \$3,800 from Line 440 City Hall Capital Outlay – Equipment for the purchase and setup of three laptop computers for the office staff and the Town Recorder. (ROLL CALL VOTE REQUESTED)
Motion by	Jay Premack
Second	Christian Pechuekonis
YES	<i>none</i>
NO	Humes, Johnson, Pechuekonis, Premack, Case, Carden, Bishop
Result	MOTION FAILED

Motion	Motion to approve \$2,534 from Line 440 City Hall Capital Outlay – Equipment, necessitated by the COVID-19 pandemic, for the purchase and setup of two Town-owned laptop computers for official use by the office staff. (ROLL CALL VOTE REQUESTED)
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Motion by	Jay Premack
Second	Nancy Case
YES	Humes, Johnson, Pechuekonis, Premack, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

Motion	Motion to approve \$1,267 from Line 440 City Hall Capital Outlay – Equipment for the purchase and setup of a Town-owned laptop computer for official use by the Recorder. (ROLL CALL VOTE REQUESTED)
Motion by	Kevin Carden
Second	Nancy Case
YES	Humes, Johnson, Pechuekonis, Premack, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

6. Discussion and action on Town employee matter.

This item was discussed in executive session.

Motion	Motion to hire the services of an employment attorney to advise the Town regarding HR issues. (ROLL CALL VOTE REQUESTED)
Motion by	Christian Pechuekonis
Second	Hardy Johnson
YES	Humes, Johnson, Pechuekonis, Premack, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

7. Discussion and action on Water Works employee matter.

This item was discussed in executive session.

Motion	Motion to approve the letter of conditions dated 24 July 2020 for Brandon Chuvalas providing an additional two weeks of employment through 24 August 2020, to be compensated at time-and-a-half, with his balance of accrued vacation time to be paid in full at regular time. (ROLL CALL VOTE REQUESTED)
Motion by	Barbara Humes
Second	Christian Pechuekonis
YES	Humes, Johnson, Pechuekonis, Premack, Case, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

Motion	Motion to enter executive session pursuant to WV Code § 6-9A-4(b)(2)(A) (<i>for agenda items 6 and 7</i>).
Motion by	Kevin Carden
Second	Hardy Johnson
Result	MOTION APPROVED. Executive session began at 6:29 p.m.

Motion	Motion exit executive session.
Motion by	Christian Pechuekonis
Second	Nancy Case
Result	MOTION APPROVED. The meeting returned to open session at 7:29 p.m.

Motion to adjourn by Jay Premack, second by Hardy Johnson. Meeting adjourned at 7:33 p.m.

The above minutes are true and correct, as approved.

Mayor: _____ Date: _____

Recorder: _____ Date: _____