



CORPORATION OF HARPERS FERRY

Town Council

MINUTES

Special Meeting

Wednesday, 22 July 2020

5:00 p.m.

Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425 • VIA ZOOM

Called to order at 5:00 p.m. by Mayor Bishop. Due to the COVID-19 pandemic, this meeting was conducted through Zoom and live-streamed on social media, in compliance with the State's emergency guidance on the Open Governmental Meetings Act.

Member	Title	Status
Wayne Bishop	Mayor	Present
Kevin Carden	Recorder	Present
Barbara Humes	Councilmember	Present
Hardwick S. Johnson, Jr.	Councilmember	Present
Christian Pechuekonis	Councilmember	Present
Jay Premack	Councilmember	Absent
Charlotte Thompson	Councilmember	Present

The agenda was approved as received.

1. Task Force update, discussion, and action on path forward regarding parking, sanitation, and the limited opening of businesses in the Corporation of Harpers Ferry.

Christian Pechuekonis said one extra portable toilet was installed in Lower Town and another was installed at Zachary Taylor Street, along with a sanitizing station. A complaint was received on the conditions of the restrooms, which Mr Pechuekonis responded to. Two sandwich boards have been ordered to replace one that was stolen and one that was heavily damaged. Park Superintendent Brandyburg reported that the Park's Phase II plan has been submitted for approval, which includes opening of buildings for employees and some parking areas; however, this does not include the Cavalier Heights parking lot. Later this week, officials will discuss Phase III, which is a near-total reopening plan.

2. Discussion and action on renting first floor vacant space at Town Hall on a temporary basis to NPS bookstore.

Patricia Morse said the space occupied by the liquor store for the past 30 years will need substantial cleaning and possibly painting. She also recommended that the floor tiles be replaced. She plans to get independent bids for cleaning and other necessary work. The NPS

bookstore has expressed an interest in leasing the space short-term, probably for up to six months. More specifics are needed on the bookstore's rental terms.

3. Discussion and action on funding to hire a temporary office worker.

Motion	Motion to approve up to \$2,000 from Budget Line 415 to hire a temporary clerical worker for three days a week, four hours per day. (ROLL CALL VOTE REQUESTED)
Motion by	Charlotte Thompson
Second	Christian Pechuekonis
YES	Humes, Johnson, Thompson, Pechuekonis, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

4. Discussion and action to approve budgeted purchase of police vehicles.

The two police cruisers would replace 2005 and 2008 Ford Crown Victoria Police Interceptors, which will be removed from service for disposal by the Town.

Motion	Motion to approve purchase of two Ford Explorer Police Interceptor Utility vehicles for a total price of \$44,916.62 each, with one to be purchased outright and one to be financed for monthly payments on a five-year loan, from Budget Line 976. (ROLL CALL VOTE REQUESTED)
Motion by	Charlotte Thompson
Second	Christian Pechuekonis
YES	Humes, Johnson, Thompson, Pechuekonis, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

5. Discussion and action regarding a 3% COLA increase for Town employees.

This item was discussed in executive session.

Motion	Motion to approve a COLA increase of 3% for all Town employees, including the Water Department, retroactive to 1 July 2020. (ROLL CALL VOTE REQUESTED)
Motion by	Charlotte Thompson
Second	Christian Pechuekonis
YES	Humes, Johnson, Thompson, Pechuekonis, Carden, Bishop
NO	<i>none</i>
Result	MOTION APPROVED

Motion	Motion to enter executive session pursuant to WV Code § 6-9A-4(b)(2)(A) (<i>for agenda item 5</i>).
Motion by	Barbara Humes
Second	Charlotte Thompson
Result	MOTION APPROVED. Executive session began at 5:34 p.m.

Motion	Motion to exit executive session.
Motion by	Hardy Johnson
Second	Charlotte Thompson
Result	MOTION APPROVED. The meeting returned to open session at 5:39 p.m.

Motion to adjourn by Charlotte Thompson, second by Hardy Johnson. Meeting adjourned at 5:40 p.m.

The above minutes are true and correct, as approved.

Mayor: _____ Date: _____

Recorder: _____ Date: _____