



# CORPORATION OF HARPERS FERRY

## Room Occupancy Tax Return

Town Hall • 1000 Washington Street, P.O. Box 217, Harpers Ferry, West Virginia 25425  
PH: (304) 535-2206

**For Quarter: (Check one box – fill in the year)**

1<sup>st</sup> Q = July 1 – Sept 30, 20\_\_\_\_

2<sup>nd</sup> Q = Oct 1 – Dec 31, 20\_\_\_\_

3<sup>rd</sup> Q = Jan 1 – Mar 31, 20\_\_\_\_

4<sup>th</sup> Q = Apr 1 – June 30, 20\_\_\_\_

### Business Information *(Please print)*

BUSINESS NAME \_\_\_\_\_

BUSINESS STREET ADDRESS \_\_\_\_\_

BUSINESS PHONE NUMBER \_\_\_\_\_

Owner's Name \_\_\_\_\_

Owner's Mailing Address \_\_\_\_\_

Owner's E mail address \_\_\_\_\_

Owner's Phone: Home \_\_\_\_\_ Mobil \_\_\_\_\_

# of Rooms \_\_\_\_\_

1. Occupancy Receipts Subject to Tax: \$ \_\_\_\_\_

2. Tax Collected: \$ \_\_\_\_\_

*(Beginning July 1, 2016, tax is 5% of Line 1.)*

3. Tax Collected Penalty of Line #2. \$ \_\_\_\_\_

*Taxes are subject to a 5% penalty if they are not received by the first quarter that the tax is delinquent.*

*For each add'l quarter a 1% penalty per quarter is due until paid.*

4. Total Due: Line 2 + 3: \$ \_\_\_\_\_

**(Check or money order only; no cash)**

I hereby certify that the information reported is in accordance with Article 753 of the Harpers Ferry Ordinances.

**Signature of Taxpayer:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Or**

**Authorized Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

*Please make check payable to: Corporation of Harpers Ferry*

Reference Article 753: Room Occupancy Tax

(Rev 05-23-18)