



CORPORATION OF HARPERS FERRY

Town Council

AGENDA

Regular Meeting

Monday, 10 December 2018

7:00 p.m.

Town Hall • 1000 Washington Street, Harpers Ferry, West Virginia 25425

NOTE: Public comments will be taken during the discussion of agenda items. Please approach the podium to be recognized by the Council chair.

Call to order and Pledge of Allegiance.

Approval of agenda.

1. Mayor's general announcements / comments.

2. Approval of minutes.

- a. Regular Council meeting: [12 November 2018](#).
- b. Special Council meetings: [30 November 2018](#).

3. Treasurer's reports and approvals.

- a. Review and approval of financial reports. ([General 1](#), [General 2](#), [Water 1](#), [Water 2](#))
- b. Approval of invoices and purchases over \$500.

4. Town reports.

- a. Police Department.
- b. Historic Landmarks Commission.
- c. Planning Commission.
- d. Parks and Recreation Commission.
- e. Water Commission.
 - i. [Discussion and action on redirection of revenue from cell towers at Bolivar Heights water tank yard to the Harpers Ferry Water Works budget.](#)
 - ii. Discussion and action on salary and benefits for Chief Water Operator.
 - iii. Discussion and action on hiring of additional employees.
- f. Ordinance Review Committee.
 - i. [Discussion and action to approve second and final reading of Ordinance 2018-03 Elections, removing requirements for political party balance among elections workers in nonpartisan elections and setting candidate filing fees.](#)
- g. Budget and Finance Committee.
 - i. Discussion and action on the purchase of a new storage shed for the rear parking area and additional storage needed for Public Works and Parks and Recreation.

- ii. Discussion and action on holiday gift for employees. *(This item may require executive session.)*
 - h. Office Operations Committee.
 - i. Parking Committee.
- 5. Organizations / other reports.**
- a. [Harpers Ferry-Bolivar Merchants Association](#).
 - b. Hill Top House Hotel monthly progress report.
 - c. Town planner / facilitator report regarding the proposed Hill Top House Hotel project.
 - d. [Canal Towns Partnership](#).
- 6. Unfinished business.**
- a. Update on engineering, temporary safety concerns, and permanent solutions to storm water system adjacent to 300 block of Washington Street – legal review for permanent easements.
 - b. Discussion and action on liquor store lease and storage space.
 - c. Discussion and update on National Park Service fiber optic installation.
- 7. New business.**
- a. Discussion and action on appointments to fill vacancies on commissions and committees:
 - i. Board of Zoning Appeals (up to three alternates).
 - ii. Tree Committee (two vacancies, terms expiring 31 December 2020).
 - iii. Municipal Charter Committee (three vacancies).
 - b. Discussion and action to determine next steps on delinquent Business and Occupation (B&O) Tax payments.
 - c. Discussion regarding the National Park Service concerns on Potomac Street related to water retention.
 - d. [Update on Chesapeake Bay Program Watershed Implementation Plan](#).
 - e. [Discussion and action on Boundary Street Historic Marker](#).
 - f. Discussion and action on opportunities to participate in HFNHP 75th Anniversary commemorative activities.
- 8. Council reports and action item updates.**

Adjournment.